

# **Constitution of Bressay Outdoor Activity Group**

## **1. Name**

1.1. The name of the Group shall be Bressay Outdoor Activity Group (hereinafter called "BOAG").

1.2. BOAG is a sub-group of the Bressay Sports Club.

## **2. Objectives and Values**

2.1. The objectives of BOAG shall be:

- i) To provide a central hub for outdoor activities for the Bressay community and visitors to the island, and to encourage people to enjoy the outdoors and understand the wellbeing benefits of a range of outdoor activities, such as (but not limited to) trail walking, sports, biodiversity and growing, and sustainable creativity/crafts with connection to heritage.
- ii) To offer educational and skill-sharing opportunities in areas such as biodiversity, resilience, growing, conservation, traditional and historical Shetland practices; and to connect with existing community groups across Bressay that would benefit from an outdoor space.
- iii) To improve wellbeing by working with members and visitors to foster a mutual feeling of growth and learning, encouraging people to take their ideas and experiences from activities within the group, and incorporate them into their own spaces and lives.
- iv) To foster a safe and accessible space for these activities that is welcoming to members and visitors alike, and inclusive of their needs.

2.2. The values of BOAG shall be:

- i) Resilience
- ii) Inclusivity
- iii) Wellbeing

### **3. Membership**

- 3.1. Membership of BOAG is open to anyone interested in supporting or participating in the activities of group, either on a regular or casual basis.
- 3.2. Any person who wishes to become a member should notify a Management Committee Member, either verbally or in writing.
- 3.3. The Management Committee shall keep an up-to-date register of all members.
- 3.4. Only members aged 13 or over shall be entitled to vote at BOAG meetings.
- 3.5. No membership subscription shall be payable, however those participating in planned activities such as workshops may be asked to contribute a small fee towards BOAG's costs, if necessary.
- 3.6. Any fees will be clearly laid out alongside details of such activities.

### **4. Management**

- 4.1. BOAG shall be managed by a committee, consisting of not less than four members elected annually at the Annual General Meeting.
- 4.2. The Management Committee shall be a Chairperson, Treasurer and Secretary, and such officers as deemed necessary.
- 4.3. The Management Committee shall have the power to co-opt as additional members, such persons as in their opinion, are able to render special services.
- 4.4. The quorum for Management Committee meetings shall be three.
- 4.5. The Management Committee shall meet at least four times a year.
- 4.6. The duties of the Committee shall be:
  - i) To safeguard the interests of members by providing the premises, facilities, leadership and finance.
  - ii) To encourage members to take a full and active part in the running of BOAG.
  - iii) Devising methods of achieving the objectives of the group.
  - iv) Exercising with the members a general oversight and assisting in the development and extension of activities.

## **5. Finance**

5.1. The Treasurer shall keep an up-to-date record of accounts which will be independently examined and presented annually to the Annual General Meeting, and shall be responsible for the paying of money to the group's bank account.

5.2. All monies raised by or on behalf of BOAG shall be applied to further the objectives of the group.

## **6. Meetings**

6.1. An Annual General Meeting (AGM) shall be held once each year, notice of which must be advertised in a prominent local place 14 days before the meeting.

6.2. The AGM shall be open to anyone eligible to be a member of BOAG. All members are entitled to vote.

6.3. The following business will be covered by the AGM:

- i) Chairperson's Report
- ii) Treasurer's Report
- iii) Election of new office bearers
- iv) Any other competent business

6.4. All questions arising at the AGM and Extraordinary General Meetings shall be decided by a majority of those present and entitled to vote.

6.5. An Extraordinary General Meeting shall be convened as soon as possible by the Management Committee (but no more than 21 days) after the receipt of a written request for such a meeting from no less than five members of BOAG.

6.6. BOAG's values shall always be taken into consideration by the members attending any meeting of the group.

## **7. Dissolution**

7.1. If a majority of members decide, upon whatever grounds, that it is necessary and advisable to dissolve BOAG a meeting will be called to discuss such a course of action. Such a meeting will require 21 days notice and shall be advertised locally. If a majority of those present at such a meeting approve dissolution then the Management Committee will

have the power to dispose of any assets held in the name of BOAG. Any assets remaining after the satisfaction of any proper debts and liabilities shall be awarded to the Bressay Community Council.

**8. Alterations to Constitution**

8.1. Any proposal to alter this constitution must be advertised in a prominent local place 14 days before the meeting at which it is to be considered. Alterations must be approved by a majority of the Management Committee. The Management Committee must then call an Extraordinary General Meeting or Annual General Meeting as appropriate. Any resolution to alter this constitution will only be effective if approved by a simple majority of those present at an Annual or Extraordinary General Meeting

This constitution was adopted as the constitution of Bressay Outdoor Activity Group at a meeting <LOCATION HERE> on <DATE HERE>.

Name:	Name:
Address:	Address:
Title:	Title:
Signed:	Signed:
Date:	Date: